

HINES
Telecom Access Form

Date: _____ Company Performing Work _____

Time In: _____ Person Performing Work _____

ID #: _____

Time Out: _____ Supervisor Name _____

Phone: _____

Circle Building where work is being performed: One Shell Plaza 811 Louisiana

Tenant work is being done for: _____

Tenant Phone #: _____

Person(s) that requested circuit: _____

List all communication companies involved with circuit:

Description of Work:

If the work performed is telecommunications or cable related, answer the following:

1. What type of circuit is involved?
 - a. [] Single or Multi DS0 Circuit.
 - b. [] T-1
 - c. [] DS3 or greater
 - d. [] Miscellaneous

Manager's Approval: _____
(T-1 or greater)